

Balance Certificate Request Form

LAW FIRM INFORMATION

Law Firm Name: _____

Lawyer / Authorized Representative: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

File Number / Reference: _____

PROPERTY / ACCOUNT INFORMATION

Customer Name(s) on Account: _____

Service Address: _____

GSU Account Number (if known): _____

Purpose of Request

- Purchase/Sale Transaction
- Mortgage / Refinance
- Estate Matter
- Litigation
- Other: _____

Electricity Certificate: \$15.00 + HST = \$16.95
Water Certificate: \$23.00 + HST = \$25.99
payable to Greater Sudbury Utilities

AUTHORIZATION

I confirm that I am authorized to request this information on behalf of the property owner/client and that the information provided in this request is accurate.

DELIVERY INSTRUCTIONS

Please send the completed Balance Certificate to:

Email: _____

Disclaimer: Please note that a Balance Certificate Request is not considered notification of a Change of Ownership. Changes in ownership must be reported separately by completing and submitting a Real Estate Transaction Form, available on our website.